

**File No.: A-GRV/1/2023-ESTT-I**

**Dated: 13<sup>th</sup> January, 2025**

**OFFICE ORDER NO. 008 OF 2025**

Smt. N. Sangeetha, Deputy Director General is hereby nominated to act as the Sub-Appellate Authority (SAA) in connection with public grievance related matters in respect of the office of DGCI&S Kolkata, in addition to her normal duty until further order.

Communication details of Smt. N. Sangeetha are as follows:

Name	Smt. N. Sangeetha
Designation	Deputy Director General
Office	DGCI&S, Kolkata
Office Address	Vanijya Tathya Sadan, 565, Anandapur, Ward no. 108, Plot No. 22, Sector-I, Kolkata-700107
Official Email address	sangeetha.n@gov.in
Contact No.	9449817330/033 2443-1993

This issues with the approval of the competent authority.



(Ramesh Singh)

Assistant Director/Head of Office

Distribution:

1. Smt. N. Sangeetha, Deputy Director General, DGCI&S, Kolkata-700107.
2. Shri Subhajt Roy, Director & GRO, DGCI&S, Kolkata-700107.
3. EDP Branch *with the direction to upload the order on the official website.*
4. Hindi Unit *with the direction to issue a bilingual version of the instant order.*
5. Office Order file.